

## Facility Rules & Regulations

An adult supervisor must be present in all areas where children are present: aquatic center, fieldhouse, Ice arena foyer, party room, locker room. Children under 3 **MUST have an adult within arm's reach**. Children 3-6 **MUST have an adult in the water with them. A typical party of 12 children under the age of 6 yrs. would need 2 adults in the water with that group and those adults need to have a swim band.** US COAST GUARD approved personal floatation devices (PFD): Type I, II, III ONLY: **No water wings, etc. ALL individuals with party who are swimming or skating MUST have a wristband: adults & children.** All Aquatic Center, Ice Arena & Fieldhouse rules apply to rentals; see rules enclosed with agreement.

### Reservation & Payment Policy:

**Birthday parties require a \$50 deposit or full payment and signed rules sheet.** The balance is due with cash or credit card the Wednesday before your event. If you have not paid a deposit and do not have a reservation form you have not yet made a reservation.

**Add on swimmers or skaters:** Extra guests are payable the day of the party prior to party start time at the front desk.

### Cancellation/Rescheduling Policy

Any rental canceled or rescheduled less than 10 days of scheduled event, a \$50 fee will be charged. Prior to 10 days a \$25.00 fee will apply. No refunds due to inclement weather unless the facility closes.

**Unexpected pool closings. The RecPlex/Village of Pleasant Prairie may not be held accountable for pool closings beyond our control. In the event our aquatics center needs to close for a portion or for the entire swim time, that is not the fault of the RecPlex, the customer will have the following options;**

Guests will be offered alternative space. Those choosing this option will use the alternate space instead of pool and still use party room for scheduled time OR Guests may choose to stay until the pool reopens if possible and finish the balance of their swim time. Party room access is not guaranteed past the original party end time but carts will be made available for personal items.

---Other options may be offered based on manager approval per situation.

**IN the event the aquatics center needs to close for a portion of or for the entire swim time due to a mechanical error attributed to the RecPlex, guests will have the following options;**

Guests will be offered alternative space. Those choosing this option will use other space instead of pool and still use party room for scheduled time. OR Guests may choose to stay until the pool reopens if possible and finish the balance of their swim time. Party room access is not guaranteed past the original party end time but carts will be made available for personal items.

Or Guests may choose to end the party, leave facility immediately and will be refunded for the unused portion of their package. Refunds will be initiated with 2 business days following the party and can take up to 5 weeks if paid with cash.

---Other options may be offered based on manager approval per situation.

### Release and Indemnification

I, the undersigned hereby apply to reserve a designated area in the aforementioned RecPlex for the purpose as specified on this rental agreement. I, the undersigned hereby agree to abide by all the rules, regulation, codes and ordinances of the Village of Pleasant Prairie. In addition, I the undersigned hereby take full responsibility for all persons who will be associated with the scheduled event and said reservation.

I, the undersigned hereby waive and release any and all rights, claims and damages or injuries I or other persons associated with this scheduled event and reservation may have against the Village of Pleasant Prairie, their employees of all claims and damages and actions whatsoever in any manner as a result of the scheduled event for damages to any person or property. In addition, I, the undersigned hereby waive any claim for damages to my child or property and assume all risks and accept personal financial responsibility for these damages. I, the undersigned hereby understand that any refundable deposit will be returned, within 21 days, upon Village inspection that there are no damages or loss of Village property to be reserved site. In addition, I, the undersigned will be held financially responsible for any costs associated with the loss or damage of Village property which may exceed the required deposit. I, the undersigned acknowledge the possibility of injury and will provide adult supervision at all times. I, the undersigned hereby understand that the legal drinking age in the State of Wisconsin is 21 years of age; and therefore, if a permit is issued by the Village of Pleasant Prairie to allow alcoholic beverages to be consumed as a part of the reservation, no alcohol shall be served to those individuals under the legal drinking age in the State of Wisconsin.

### Important party information:

**\*Children not potty trained must wear a swim diaper in the pool. Please make sure all swimmers have showered prior to entering the pool. No shoes allowed on pool deck. Towels are NOT provided.**

**\*Paper products and decorations are not included in a package unless you have added on those items. Food packages come with basic concession ware. We don't have utensils available to borrow so please remember a cake knife, spatula and ice cream scoop if applicable.**

**\*Only the areas of the facility as mentioned in your agreement are included. Guests with a swim party or skate party for instance are not allowed into the fieldhouse or other areas of the facility.**

**\*Swim and/or Skate parties are during open swim and open skate times.**

**\*The Ice Arena is COLD-please dress appropriately. Buckets are not allowed on the ice.**

**\*If guests wish to enjoy our entire facility or would like to stay after a party is over they may purchase day passes at the front desk.**

**\* Swim time is 1 1/2 hours. Adding on swim time is available for \$20 for one half hour or \$40 for an hour. This does not add to your total party time frame which is 3 hours. On Sundays guests may prearrange to add one hour to their swim party package. This would make your entire party 4 hours total and is \$65/tax to add on.**

**\* \* Refer to your party info sheet for more details please.**

**\*No refunds on unused wristbands and wristbands are only valid for the scheduled party package.**

I understand and acknowledge the information above.

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
Date of party

\_\_\_\_\_  
Today's Date